



OXFORDSHIRE COUNTY COUNCIL

Action and Recommendation Tracker Performance & Corporate Services Overview & Scrutiny Committee

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The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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Recommendations:

Meeting date	Item	Action/recommendation	Personnel	Completion date	Last reviewed	Update/response
30/09/22	Citizens' Jury	That the Council develops a clear plan as to how any future Citizens' Juries would best be incorporated within the wider policy-development and decision-making processes of Council.	Martin Reeves (accountable) Simon Harper (Responsible)		13.07.23	Issues around Citizens' Juries and other forms of citizen input into policy development are currently being discussed as part of the Future Governance Working Group. Until decisions are made concerning how they are used this recommendation is on pause.
19.01.23	Updated Strategic Plan and	The Performance and Corporate Services Overview and Scrutiny	Lorna Baxter		13.07.23	As Scrutiny members are aware, the Committee will be giving consideration to a wide

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	Funding and Budget Proposals 2023/24 – 2025/26	Committee RECOMMENDS that the Council demonstrates due regard to capacity building within the organisation to tackle social problems and resultant inequalities.				variety of issues relating to our workforce. Having a stable and sufficient workforce is the first step in developing organisational capacity to undertake the Council's strategic objectives, including tackling inequality.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that Cabinet report back to the Performance and Corporate Services Overview and Scrutiny Committee as large capital projects develop in addition to oversight by the Audit and Governance Committee.	Kathy Wilcox,		13.07.23	The Budget & Business Planning Process for 2024/25 will include the development of proposals to be added to the capital pipeline. The Committee can ask for updates at any future meeting on specific issues, or the general capital spending update which goes to Cabinet. Moving forward the Chair and vice Chair BMMR briefings will also include capital monitoring.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that Cabinet Members for Finance and Corporate Services maintain a close ongoing dialogue to ensure effective ongoing monitoring of both the	Kathy Wilcox,		13.07.23	Scrutiny chairs are briefed on the key issues included in each Business Management & Monitoring Report. Updates on the Capital Monitoring Report can be included in these briefings during 2023/24.

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		revenue and capital sides of the budget, with said Cabinet Members reporting proactively to the Committee on any in-year areas of concern as soon as reasonably practicable.				
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that Council ensures that directorates' reported service pressures from inflation reflect specific service-level inflation where relevant rather than nation-wide OBR inflation	Kathy Wilcox,	19.01.23	13.07.23	This was undertaken as part of the budget-setting process – Annex 4.2 noted where inflation pressures reflected specific contract or utility inflation rates, for example.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that Directorates' estimates follow a best practice procedure and are checked at central level.	Kathy Wilcox,	19.01.23	13.07.23	Budget proposals are reviewed and supported by the Finance Business Partnering Teams and reviewed and signed off by Directorate Leadership Teams before being collated corporately.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that that in the next budget the Council provides a table showing the inflation outturn versus budget estimates.	Kathy Wilcox,		13.07.23	Inflation pressures were set out separately in all the Budget & Business Planning reports for 2023/24 and the intention is to do the same for 2024/25. The Business Management & Monitoring Reports include the impact of

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				pay inflation uplifts agreed nationally compared to budgeted pay inflation. The budget assumptions for each year reflect the impact of the National Living Wage increase agreed for each April on the rates that the council pays for contracts.		
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that that the Council develops a revenue pipeline of projects whose order of priority is justified by agreed principles, including their contribution towards the Council’s strategic aims.	Kathy Wilcox,	13.07.23	A revenue pipeline will be developed and the priority considered as part of the 2024/25 Budget & Business Planning Process.	
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that Cabinet provides within the Budget Council meeting pack a table showing how savings proposals which were reversed after the consultation budget correspond to the feedback and level of support expressed by the consultation.	Kathy Wilcox,	19.01.23	13.07.23	Annex 3 of the report to PCSOSC in January 2023 shows updates to the proposals that were published in November 2022. These include savings that were amended following the Local Government Finance Settlement and feedback from the consultation. The Leader’s report to Council in February 2023 explains how these changes – to both

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						savings and new investments - reflected the consultation and engagement feedback.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that the Council give closer consideration in forthcoming financial years to mainstreaming tackling the climate crisis as a principle of budget design with proposals evaluated at the earliest opportunity according to their impact on the Council's climate targets. The decision making should be able to be evidenced in the presentation of the budget and accompanying narrative.	Kathy Wilcox, Climate Team and Policy Team		13.07.23	Climate priorities & impacts will be considered as part of the Budget & Business Planning process for 2024/25 alongside the council's other priorities. A green financing strategy is being developed during 2023/24 and will be used to inform the Budget & Business Planning process for future years. Where any revenue or capital proposals are primarily driven by the council's climate targets these will be highlighted as part of the Budget & Business Planning reports.
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that the Council works with parish, town, city and district councils to develop a clearer understanding over the financial and legal issues involved in	Bill Cotton (accountable) Andy Lederer (responsible)		13.07.23	Woodland Creation Accelerator Fund (WCAF) roles (=1.6FTE for 2 Years) have been in post since May 2023 and they have been busy building networks and creating resources for all LAs and communities to be able to utilise to address these issues,

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		joint working with regards to tree-planting.				specifically promoting watering and initial aftercare for newly planted trees. In addition, they are drafting a Funding Matrix to signpost individuals / organisations / groups / LAs on what funding is available, who can access it, what type of schemes would apply and whether it is for public / private sites
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	The Committee RECOMMENDED that the Council tracks and reports on a) the number of trees it is responsible for planting over the next year, and b) the net impact once trees which have been cut down are also considered.	Bill Cotton (accountable) Andy Lederer (responsible)		13.07.23	a) The County Council has planted 464 standard trees during the last planting season, 2022-23. 450 of those trees have been planted within the curtilage of the Public Highway and an apple orchard (14 trees, 2x 7 varieties) was created at Wantage CSS, an OCC Property site. At least 26 trees have been vandalised, stolen or died due to a lack of water since they were planted. We are undertaking another full audit, to be completed by the end of July 2023, to ascertain if any further losses have been suffered.

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					<p>The total at this point is 438 trees that are alive.</p> <p>b) Between April 2022 and March 2023, 205 individual trees were felled as part of our adhoc or programmed inspections. In addition, 58 trees were felled that were within groups rather than individually recorded. Therefore, the total number of trees felled during this period is 263 trees.</p> <p>c) The overall impact of planting vs felling provides the County with an increase of 175 trees. This is based on current knowns and if further losses are found, this number will decrease.</p>
19.01.23	Cost of Living	The Committee RECOMMENDED that the Council report regularly to the Locality meetings on the spending and activity relating to the cost of living within that locality.			Draft response is to partially agree. To be finalised at Cabinet on 18 July 2023.

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Actions:

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30.09.22	Work plan	Change consideration of the work plan to the start of the meeting	Tom Hudson	13.07.23	13.07.23	This request has been discussed and by the Committee, has in this instance been implemented but will be subject to the balance of demands for each specific meeting.
30.09.22	Work plan	Invite Future Oxfordshire Partnership members to attend the briefing on	Tom Hudson		13.07.23	The organisation of this briefing has not progressed but will be after this meeting.
		That the Head of Financial Strategy provide the Committee with an analysis of how the termination of the Section 113 agreement impacted the proposed budget.	Kathy Wilcox	19.01.23	13.07.23	Provided on 19.01.23
19.01.23	Updated Strategic Plan and Funding and Budget Proposals 2023/24 – 2025/26	That the Cabinet Member for Finance provide a response in writing outlining how the Committee's comments and recommendations from the previous year's budget scrutiny had been incorporated into budget	Calum Miller, Cabinet Member for Finance		13.07.23	In discussion with the Scrutiny Officer it is suggested that the Committee is provided with this information and an update on the how the recommendations made in the last budget round by Scrutiny have been implemented at the start of

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		management over the previous 12 months.				the new budget scrutiny cycle.
28.04.23	Communications and Engagement Strategy	That an interactive session is set up between Comms and members to look at the consultation portal.	Tom Hudson and Rachel Brolly		13.07.23	This is scheduled to be on the same day as the meeting below.
28.04.23	Work plan	That a briefing is set up between PCSOSC members and the Chief Executive to discuss Scrutiny issues	Tom Hudson		13.07.23	The Chief Executive has agreed to this and dates have been proposed. These are to be agreed by the Committee.
28.04.23	Work plan	That pre-meet dates are organised via doodle poll in the future.	Tom Hudson	12.07.23	13.07.23	Done